

AGENDA

Meeting: Officer Appointments Committee

Place: West Wiltshire Room - County Hall, Bythesea Road, Trowbridge,
BA14 8JN

Date: Thursday 7 April 2022

Time: 9.00 am

Please direct any enquiries on this Agenda to Tara Shannon, of Democratic Services, County Hall, Bythesea Road, Trowbridge, direct line 01225 718352 or email tara.shannon@wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114/713115.

This Agenda and all the documents referred to within it are available on the Council's website at www.wiltshire.gov.uk

Membership:

Cllr Richard Clewer (Chairman)
Cllr Laura Mayes (Vice-Chairman)
Cllr Bob Jones MBE

Cllr Ashley O'Neill
Cllr Derek Walters

Substitutes:

Cllr Ian Blair-Pilling
Cllr Nick Botterill
Cllr Pauline Church
Cllr Brian Dalton

Cllr Jane Davies
Cllr Carole King
Cllr Paul Sample JP
Cllr Jo Trigg

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Public Participation

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

AGENDA

1 **Apologies**

To receive any apologies or substitutions for the meeting.

2 **Minutes of Previous Meeting** (*Pages 5 - 8*)

To confirm the minutes of the meeting held on 2 November 2021.

3 **Declaration of Interests**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

4 **Chairman's Announcements**

To receive any announcements through the Chairman.

5 **Public Participation**

The Council welcomes contributions from members of the public.

Statements

Members of the public who wish to make a statement in relation to an item on this agenda should register with the officer named on this agenda no later than 5pm on 5 April 2022. Please contact the officer named on the front of the agenda for any further clarification.

Questions

To receive any questions from members of the public or members of the Council received in accordance with the constitution.

Those wishing to ask questions are required to give notice of any such questions in writing to the officer named on the front of this agenda no later than 5pm on 31 March 2022 in order to be guaranteed of a written response. In order to receive a verbal response questions must be submitted no later than 5pm on 4 April 2022. Please contact the officer named on the front of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Committee members prior to the meeting and made available at the meeting and on the Council's website.

6 **Urgent Items**

Any other items of business, which, in the opinion of the Chairman, should be considered as a matter of urgency. Urgent items of a confidential nature may be considered under Part II of this agenda.

7 **Exclusion of the Public**

To consider passing the following resolution:-

To agree that in accordance with Section 100A(4) of the Local Government Act 1972 to exclude the public from the meeting for the business specified in Item No. 8 because it is likely that if members of the public were present there would be disclosure to them of exempt information as defined in paragraph 1 of Part I of Schedule 12A to the Act and the public interest in withholding the information outweighs the public interest in disclosing the information to the public.

PART II

Items during consideration of which it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed.

8 **Appointment of Corporate Director Place**

Confidential documents will be circulated to committee Members.

Officer Appointments Committee

MINUTES OF THE OFFICER APPOINTMENTS COMMITTEE MEETING HELD ON 2 NOVEMBER 2021 AT KENNET ROOM - COUNTY HALL, BYTHESEA ROAD, TROWBRIDGE, BA14 8JN.

Present:

Cllr Richard Clewer (Chairman), Cllr Laura Mayes (Vice-Chairman),
Cllr Bob Jones MBE, Cllr Ashley O'Neill and Cllr Carole King (Substitute - Part II)

35 **Apologies**

Apologies were received from Cllr Derek Walters – substitute Cllr Carole King.

36 **Minutes of Previous Meeting**

Resolved:

The minutes of the meeting held on Wednesday 17 March 2021 were agreed.

37 **Declaration of Interests**

There were no declarations of interest.

38 **Chairman's Announcements**

There were no Chairman's announcements.

39 **Public Participation**

No public statements or questions had been received.

40 **Appointments following changes to the senior management structure**

The Committee considered the report and appendices of the Director of Human Resources & Operational contained in the agenda pack.

The purpose of the report was to present the Officer Appointments Committee with proposed candidates recommended for appointment into the following posts on the grounds of suitable alternative employment:

- Director of Ageing and Living Well
- Director of Wholelife Pathway / DASS
- Director of Procurement and Commissioning

The Chairman thanked Jo Pitt for her report.

41 **Urgent Items**

There were no urgent items.

42 **Exclusion of the Public**

Resolved:

To agree that in accordance with Section 100A(4) of the Local Government Act 1972 to exclude the public from the meeting for the business specified in Item No. 9 and 10 because it is likely that if members of the public were present there would be disclosure to them of exempt information as defined in paragraph 1 of Part I of Schedule 12A to the Act and the public interest in withholding the information outweighs the public interest in disclosing the information to the public.

43 **Appointments following changes to the senior management structure**

The Committee considered the reports of the Director of Human Resources and Operational Development, which contained confidential information about the candidates and Director posts.

Resolved:

- **To appoint Emma Legg to the post of Director – Ageing and Living Well, effective from 8 November 2021, subject to consultation with the Leader and Cabinet Members in accordance with Paragraph 5(2) of the Officer Employment Procedure Rules.**
- **To appoint Claire Edgar to the post of Director – Wholelife Pathway/DASS, effective from 8 November 2021, subject to consultation with the Leader and Cabinet Members in accordance with Paragraph 5(2) of the Officer Employment Procedure Rules.**
- **To appoint Helen Jones to the post of Director – Procurement and Commissioning, effective from 8 November 2021, subject to consultation with the Leader and Cabinet Members in accordance with Paragraph 5(2) of the Officer Employment Procedure Rules.**

(Duration of meeting: 9.30 - 9.50 am)

The Officer who has produced these minutes is Kevin Fielding of Democratic Services, direct line 01249 706612, e-mail kevin.fielding@wiltshire.gov.uk

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